

# REGISTRATION FORM (2022-2023)

Date of Registration: \_\_\_\_\_

Student's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_

Grade: \_\_\_\_\_ Level: \_\_\_\_\_ Student's Ph: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Ph: \_\_\_\_\_ Email: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Ph: \_\_\_\_\_ Email: \_\_\_\_\_

In case of emergency please contact: \_\_\_\_\_

Ph: \_\_\_\_\_ Relation to Student: \_\_\_\_\_

Medical limitations and/or Allergies: \_\_\_\_\_

▶ All Star Student? \_\_\_ Yes or \_\_\_ No

▶ Interested in attending competition for 2023? \_\_\_ Yes or \_\_\_ No



**FOR OFFICE USE ONLY**



TECHNIQUE	LEVEL	DAY	TIME



# DCDA RULES + REGULATIONS

DCDA offers a variety of dance training including Ballet, Pointe, Jazz, Hip Hop, Lyrical, Contemporary, Acro, Ballroom, S/T, and Strength & Conditioning. Training begins at 2 ½ years of age and up including boys. DCDA students can participate in our Winter Recital, Competitions, Summer Intensive and Master Classes. DCDA also provides an Intensive Summer Program.

## I UNDERSTAND:

**Registration + Tuition:** DCDA's registration fees are non-refundable and will cover an entire school year of classes. Registration fees and first month's tuition must be paid to "Dance Creations Dance Academy" in full. **Tuition is based on a yearly fee that is divided into eleven equal payments. Tuition must be paid within the first 5 days of each month. If payment is not received by the 5th day, there will be a "Late Charge" of \$20 on the 6th day. On the 8th day, if we haven't received tuition, plus \$20 late fee, student will NOT be allowed to take class. Any checks returned by the bank will be charged a fee of \$35. At that time whatever returned check was for, you will have to make payment plus late fee in CASH ONLY.**

If the child registers in our dance studio after the month has begun, the tuition will be prorated and the next month's tuition will be due, in full, at the beginning of the next month. DCDA reserves the right to cancel classes when special circumstances arise. These cancellations are not subject to a tuition credit, but the students may make-up the class at another time with the permission of the teacher.

**Special Regulations:** Please be aware that DCDA records all classes to avoid any future discrepancies. Parents and family members may observe students from the TV in our waiting area. Also, DCDA likes to capture every beautiful memory of your son/daughter for our programs, Facebook, Instagram, DCDA's website, Upcoming flyers, App, Snapchat.

**Attendance:** DCDA will keep an attendance record for each student. Any student that will be absent must send an email prior to their class. Students will be allowed to make-up the class at the teachers' discretion. Continued absences will jeopardize the student's eligibility to participate in our winter recital, competitions, master classes and may be ineligible to take end of year exam to continue on to the next level of classes. Please expect phone calls when your son/daughter is absent. If a dancer is absent to class and has rehearsal the same, they will not be permitted to attend rehearsals. Class attendance is essential and extremely important.

**Tardiness:** Student must arrive at least 5-10 minutes prior to their class. If you arrive late and door is closed, it is up to the teacher's discretion whether to let you in.

**Parent/Teacher Meeting:** Students and parents are expected to be respectful to any and all instructors. If a parent or student needs to discuss something with the teacher, please schedule an office or phone appointment at a time that is convenient for all parties. Discussions during a class or in-between classes are disruptive and delays the next scheduled class. All doors must remain closed during classes.

**Drop-Off and Pick-Up Process:** Students should not be dropped off more than 15 minutes prior to scheduled class or rehearsal and students should be picked up no later than 15 minutes after their class or rehearsal ends. Students should not be left unsupervised. Once a student enters the school for class or rehearsal, he or she is not allowed to leave the premises, for any reason, until an authorized person picks them up. The school will not be responsible for any student who leaves the premises without permission. Parents and students are expected to know and follow the daily schedule of classes and rehearsals. **Teachers have the right to turn away any student who is more than 5 minutes late.** Please advise the school in advance if you know that your child will be arriving late to his/her class. Students must enter class on-time and warm-up until the class begins. Students are NOT allowed to leave the class early without permission from the teacher.

**Medical Condition:** Students will be participating in physical activity. And as such, you realize there is an element of physical risk involved. If a student has any limitation in ability to participate due to any medical conditions past or present must be noted on the registration form. Please be advised DCDA will not be held liable for any injuries that may arise.

**EKG Information:** DCDA is requiring all of our students to have an EKG done. ALL students competing, school year 2022 - 2023, MUST have an EKG done before rehearsals begin. All students who had EKG's done, DCDA will need a copy of the release form/letter to attach to your personal file.

**Injuries:** If in the case the dancer suffers an injury inside or away from the studio, during their healing process it is their responsibility to attend classes and rehearsals to ensure that they will NOT fall behind. We will need a copy of a Doctor's note.



**Summer Intensive/End of School Year Evaluations:** Summer Intensive are MANDATORY for ALL Competition Dancers that have a Solo. All classes will have End of School Year Evaluations, extra fees will apply.

**Nationals Boot Camp:** All dancers attending Nationals will have one week of Nationals rehearsals/conditioning the week prior to Nationals.

**Competition Information:** Parents, please be advised when your child is chosen to perform at a competition for a Solo, Duet, Trio or Group, they will only be allowed to participate in the Technique they are enrolled in. Once a parent signs the competition contract you will be fully responsible to obey all the rules and regulations. If for whatever reason you decide to drop out of competition, all fees already invested on your behalf, (ex: costumes, choreography fees, competition fee) will **NOT** be refunded. \*Refer to competition contract.

**Studio Closes:** DCDA closes the week of Thanksgiving for regular class schedule (we will have rehearsals for winter recital), DCDA closes 2 weeks in December for Winter Break and Spring Break. DCDA closes for the month of July except for privates.

**Make-up Classes:** Dancers may make up classes if the teacher requires it but must be in a lower technique. If we close or have to cancel a class, we will allow the dancer to make up the class missed. **ALL Pointe classes missed will have to be made up in a lower level pointe or ballet class.** If they are absent the teacher might ask dancer to make up the class but it is up to the teachers discretion. We don't issue credits if dancers miss a class.

**End of Year Exams:** Ballet (\$40), Pointe (\$30), Written Exam Levels Green & Up (No Fee). These fees will need to be paid prior to exams in Cash only. Exam fees will be due on Saturday, May 20, 2023.

**Summer Intensive:** MANDATORY one week ONLY for ALL Competition Dancers that have a Solo.

**Uniforms:** All dancers must be in complete uniform while in class. If they are not in uniform, the parent will be notified and they may be asked to sit in class or sent home. Ballet classes must wear a bow based on their level.

**Mandatory Classes:** Dancers in Levels Lt. Blue and Up are **required** to take **ALL Techniques**.

DANCERS NAME: \_\_\_\_\_

### Acknowledgement of DCDA Rules & Regulations:

I, \_\_\_\_\_ have read the DCDA Rules and Regulations. I, also understand that by signing this form I make myself responsible in adhering to all rules and regulations mentioned above.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Print Name Parent or Guardian

\_\_\_\_\_  
Date



# PHOTO + VIDEO AUTHORIZATION FORM

Dear Parents:

Super excited that our DCDA 2022 - 2023 School year has begun! Part of our school year program, we like to capture every beautiful memory for our program and long term memories for our students.

DCDA would like to obtain your authorization to post up the pictures/videos of your son or daughter in Instagram page, Snap Chat page, Tik Toks, DCDA's App, DCDA's website and any of our Upcoming Flyers.



**BIRTHDAYS!!!** We love birthdays at DCDA! On your child's birthday, please provide DCDA with "one" **dance photo** to be featured on our Instagram story page **@DCDAance**. Make sure to follow this page for all the latest news!

By signing this form you are giving DCDA the authorization to post any pictures/videos for the entire school year until August 2023.

Student's Name: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# MEDICAL CONSENT FORM

**What is an EKG?** An electrocardiogram (EKG) is a test that checks for problems with the electrical activity of your heart. An EKG shows the heart's electrical activity as line tracings on paper. The spikes and dips in the tracings are called waves. The heart is a muscular pump made up of four chambers.

**What is WPW?** WPW is a condition that is caused by an abnormality in the electrical system of the heart, which normally tells the heart muscle when to contract. WPW syndrome there is an extra electrical connection inside the heart that acts as a short circuit, causing the heart to beat too rapidly and sometimes in an irregular manner. WPW syndrome can be life threatening, although that is unusual. WPW syndrome can be treated via destruction of the short circuit, using a technique termed radiofrequency catheter ablation, in which the short circuit is destroyed using radiofrequency energy. This is not a disease, this is not contagious, this is a Syndrome you are born with. WPW syndrome doesn't start showing up as the child gets older and starts to play sports, dance, running, basically any cardiovascular activities.

**DCDA is highly encouraging all of our students to have an EKG done.**

**ALL students competing**, school year 2022 - 2023, **MUST** have an EKG done before rehearsals begin. All students who had their EKG's done, we need a copy of the release form or letter to attach to your personal file. You will **not** be allowed to begin rehearsals for recital or competition until we have your release letter.

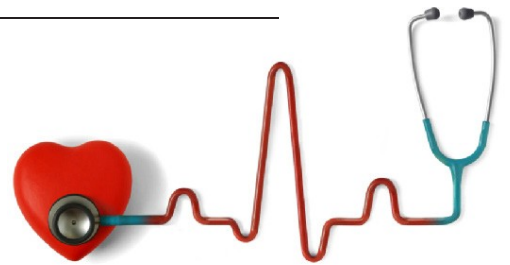
**Student's Name:** \_\_\_\_\_

**EKG Done:** YES  NO  **Copy Provided:** YES  NO

If YES, **Date:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Address:** \_\_\_\_\_



**\*Medical Condition:** Students will be participating in physical activity. And as such, you realize there is an element of physical risk involved. If a student has any limitation in ability to participate due to any medical conditions past or present must be noted on the registration form. Please be advised, **DCDA will NOT be held liable for any injuries that may arise.**

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

