



Dance Creations Dance
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www.DCDAfl.com



Welcome to the 2022 - 2023 DCDA School Year! We are so excited to have you in our **#DCDAfamily** and are looking forward to all that this year will bring! Make sure to read all the contents of your DCDA folder, and please let us know if you have any questions.

2022 – 2023 SCHEDULE

WELCOME PACKET

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FORMS to be signed and submitted:

- Registration Form
- Rules & Regulations Form
- *Male Dancers Acknowledgement Form, *if applicable*
- Photo + Video Authorization Form
- Medical EKG Consent Form

DCDA RULES + REGULATIONS

DCDA offers a variety of dance training including Ballet, Pointe, Jazz, Hip Hop, Lyrical, Contemporary, Acro, Ballroom, SJT, and Strength & Conditioning. Training begins at 2 ½ years of age and up including boys. DCDA students can participate in our Winter Recital, Competitions, Summer Intensive and Master Classes. DCDA also provides an Intensive Summer Program.

I UNDERSTAND:

Registration + Tuition: DCDA's registration fees are non-refundable and will cover an entire school year of classes. Registration fees and first month's tuition must be paid to "Dance Creations Dance Academy" in full. **Tuition is based on a yearly fee that is divided into eleven equal payments. Tuition must be paid within the first 5 days of each month. If payment is not received by the 5th day, there will be a "Late Charge" of \$20 on the 6th day. On the 8th day, if we haven't received tuition, plus \$20 late fee, student will NOT be allowed to take class. Any checks returned by the bank will be charged a fee of \$35. At that time whatever returned check was for, you will have to make payment plus late fee in CASH ONLY.**

If the child registers in our dance studio after the month has begun, the tuition will be prorated and the next month's tuition will be due, in full, at the beginning of the next month. DCDA reserves the right to cancel classes when special circumstances arise. These cancellations are not subject to a tuition credit, but the students may make-up the class at another time with the permission of the teacher.

Special Regulations: Please be aware that DCDA records all classes to avoid any future discrepancies. Parents and family members may observe students from the TV in our waiting area. Also, DCDA likes to capture every beautiful memory of your son/daughter for our programs, Facebook, Instagram, DCDA's website, Upcoming flyers, App, Snapchat.

Attendance: DCDA will keep an attendance record for each student. Any student that will be absent must send an email prior to their class. Students will be allowed to make-up the class at the teachers' discretion. Continued absences will jeopardize the student's eligibility to participate in our winter recital, competitions, master classes and may be ineligible to take end of year exam to continue on to the next level of classes. Please expect phone calls when your son/daughter is absent. If a dancer is absent to class and has rehearsal the same, they will not be permitted to attend rehearsals. Class attendance is essential and extremely important.

Tardiness: Student must arrive at least 5-10 minutes prior to their class. If you arrive late and door is closed, it is up to the teacher's discretion whether to let you in.

Parent/Teacher Meeting: Students and parents are expected to be respectful to any and all instructors. If a parent or student needs to discuss something with the teacher, please schedule an office or phone appointment at a time that is convenient for all parties. Discussions during a class or in-between classes are disruptive and delays the next scheduled class. All doors must remain closed during classes.

Drop-Off and Pick-Up Process: Students should not be dropped off more than 15 minutes prior to scheduled class or rehearsal and students should be picked up no later than 15 minutes after their class or rehearsal ends. Students should not be left unsupervised. Once a student enters the school for class or rehearsal, he or she is not allowed to leave the premises, for any reason, until an authorized person picks them up. The school will not be responsible for any student who leaves the premises without permission. Parents and students are expected to know and follow the daily schedule of classes and rehearsals. **Teachers have the right to turn away any student who is more than 5 minutes late.** Please advise the school in advance if you know that your child will be arriving late to his/her class. Students must enter class on-time and warm-up until the class begins. Students are NOT allowed to leave the class early without permission from the teacher.

Medical Condition: Students will be participating in physical activity. And as such, you realize there is an element of physical risk involved. If a student has any limitation in ability to participate due to any medical conditions past or present must be noted on the registration form. Please be advised DCDA will not be held liable for any injuries that may arise.

EKG Information: DCDA is requiring all of our students to have an EKG done. ALL students competing, school year 2022 - 2023, MUST have an EKG done before rehearsals begin. All students who had EKG's done, DCDA will need a copy of the release form/letter to attach to your personal file.

Injuries: If in the case the dancer suffers an injury inside or away from the studio, during their healing process it is their responsibility to attend classes and rehearsals to ensure that they will NOT fall behind. We will need a copy of a Doctor's note.



Summer Intensive/End of School Year Evaluations: Summer Intensive are MANDATORY for ALL Competition Dancers that have a Solo. All classes will have End of School Year Evaluations, extra fees will apply.

Nationals Boot Camp: All dancers attending Nationals will have one week of Nationals rehearsals/conditioning the week prior to Nationals.

Competition Information: Parents, please be advised when your child is chosen to perform at a competition for a Solo, Duet, Trio or Group, they will only be allowed to participate in the Technique they are enrolled in. Once a parent signs the competition contract you will be fully responsible to obey all the rules and regulations. If for whatever reason you decide to drop out of competition, all fees already invested on your behalf, (ex: costumes, choreography fees, competition fee) will **NOT** be refunded. *Refer to competition contract.

Studio Closes: DCDA closes the week of Thanksgiving for regular class schedule (we will have rehearsals for winter recital), DCDA closes 2 weeks in December for Winter Break and Spring Break. DCDA closes for the month of July except for privates.

Make-up Classes: Dancers may make up classes if the teacher requires it but must be in a lower technique. If we close or have to cancel a class, we will allow the dancer to make up the class missed. **ALL Pointe classes missed will have to be made up in a lower level pointe or ballet class.** If they are absent the teacher might ask dancer to make up the class but it is up to the teachers discretion. We don't issue credits if dancers miss a class.

End of Year Exams: Ballet (\$40), Pointe (\$30), Written Exam Levels Green & Up (No Fee). These fees will need to be paid prior to exams in Cash only. Exam fees will be due on Saturday, May 20, 2023.

Summer Intensive: MANDATORY one week ONLY for ALL Competition Dancers that have a Solo.

Uniforms: All dancers must be in complete uniform while in class. If they are not in uniform, the parent will be notified and they may be asked to sit in class or sent home. Ballet classes must wear a bow based on their level.

Mandatory Classes: Dancers in Levels Lt. Blue and Up are **required** to take **ALL Techniques**.



TUITION FEES + INFORMATION

REGISTRATION
\$30 at OPEN HOUSE
\$60 from September – December
\$30 from January – May

CLASS	1/week	2/week	3/week										
Ballet/Pointe	\$70	\$120	\$145										
Hip Hop	\$75	★ ALL STAR STUDENTS! ★											
Acro (must be registered in another technique)	\$25	<table border="1"> <thead> <tr> <th>CLASS</th> <th>Amount</th> <th># of Classes</th> </tr> </thead> <tbody> <tr> <td>Level: Peach – Red (or higher ballet not taking Pointe)</td> <td>\$320</td> <td>10</td> </tr> <tr> <td>Level: Lime + Up (taking Pointe)</td> <td>\$345</td> <td>11</td> </tr> </tbody> </table>			CLASS	Amount	# of Classes	Level: Peach – Red (or higher ballet not taking Pointe)	\$320	10	Level: Lime + Up (taking Pointe)	\$345	11
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Level: Peach – Red (or higher ballet not taking Pointe)	\$320	10											
Level: Lime + Up (taking Pointe)	\$345	11											
Stretch, Jump, Turn	\$15												
Strength & Conditioning	\$15												

Once a week Ballet + 1 extra class	\$105	Twice a week Ballet + 3 extra classes	\$220
Once a week Ballet + 2 extra classes	\$130	Three x's a week Ballet + 3 extra classes	\$245
Twice a week Ballet + 1 extra class	\$165	Twice a week Ballet + 4 extra classes	\$245
Three x's a week Ballet + 1 extra class	\$190	Three x's a week Ballet + 4 extra classes	\$270
Twice a week Ballet + 2 extra classes	\$195		
Three x's a week Ballet + 2 extra classes	\$220		

Strength & Conditioning (add \$15)	Mandatory for all students in Levels Dark Pink + Up in Competition.
Acro (add \$25)	Mandatory for Ballet Level Yellow + Up (open for Turquoise & Peach) if they are taking a second technique (example: Jazz)
Contemporary (add \$25)	Mandatory for ALL Lyrical Levels
Stretch, Jump + Turn (add \$15)	Mandatory for Levels Jazz III - Advanced Jazz + Lyrical III + Up

★ **ASK US ABOUT ALL THE INCENTIVE WHEN YOU BECOME AN "ALL STAR Students"** are registered in the following ★
**All Star Students are registered in the following techniques:
 Ballet, (Some in Pointe), Jazz, Lyrical, Contemporary, Hip Hop, Ballroom, Acro,
 Stretch, Jump + Turn, Strength & Conditioning*



UNIFORM POLICY

All required uniforms and bows for students enrolled in pointe and ballet classes will be available in the studio at Open House. Uniformity is mandatory amongst all classes. Therefore in order to maintain uniformity and for your convenience, all specific colored leotards, sports bra, shorts, skirts, leggings and bows must be purchased through Dance Creations Dance Academy.

Open House *If placing an order, students must give a deposit for their Uniform (along w/size) on this day it is **MANDATORY**. ALL students **MUST** attend class daily in **COMPLETE** Uniform***Students will NOT be allowed to take class out of uniform**. Parents, please keep this in mind when you are purchasing uniforms. **UNIFORM/APPAREL orders will ONLY be held for 30 days**.

CLASS	LEOTARD	TIGHTS	SHOES	EXTRAS
Ballet	Black DCDA Leotard (Style A) w/Red Embroidery	Pink	Pink (Leather)	Only DCDA Bows - Hair slicked in a bun (Levels White - Peach, Need towel according to level color)
Pointe	Red DCDA Leotard w/Black Embroidery	Pink	Any Beg. Point (Pavlovas)	Toe Pads (except Beginner's Pointe) + Black Ballet WRAP Skirts
Acro	Any DCDA Sports Bra or Leotard w/ Red DCDA shorts *Dancers levels Mint & Up will have NEW Red Biker Shorts	No Tights Required	No Shoes	Hair must be in ponytail
Jazz	Black + Red DCDA Sports Bra (Style A) w/ Black + Red DCDA Shorts *Dancers levels Jazz 10 & Up will have NEW Black Biker Shorts	No Tights Required	Black Jazz Booties (Jazz 7 + Up - Turning Points)	Hair must be in a bun
Hip Hop	Any DCDA uniform or DCDA Shirt (black/white/red plain shirt) w/any DCDA Shorts or Leggings	No Tights Required	Sneakers	Hair must be in a ponytail. May wear any DCDA Apparel - tank/tees
Lyrical	Black DCDA Sports Bra (Style C) w/ Black + Red DCDA Shorts *Dancers levels Lyrical 9 & Up will have NEW Black Biker Shorts	No Tights Required	Turning Points	Hair must be in a bun
Contemp.	Black + Red DCDA Leotard (Style C) w/ Black + Red DCDA Shorts *Dancers levels Contemp. 9 & Up will have NEW Black Biker Shorts	No Tights Required	Turning Points	Hair must be in a bun
Ballroom	Black + Red DCDA Ballroom Lace Leotard w/ DCDA Ballroom Skirt	No Tights Required	Ballroom Shoes Black	Hair must be in a bun
Stretch Jump Turn	Any Leotard or Sports Bra <i>*DCDA attire is NOT necessary for Weekend class / rehearsal</i>	No Tights Required	Turning Points	Hair must be in a bun Ankle weights, stretch bands, yoga blocks, circle yoga cushions, thera bands
Strength & Conditioning	Any DCDA Uniform	No Tights Required	Socks	Hair must be in a bun Ankle weights, booty bands, yoga blocks sliders, thera bands

BOYS

Ballet: White Plain Shirt, Black Sliders | **Other Classes:** Black/White Plain Shirt / Black Shorts

Acro: Red Basketball Shots, Black/White Shirt



PAYMENT REMINDER

Payments should be made within the first 5 days of each month. If payment is not received by the **5th day of each month**, there will be a *“Late Charge” of \$20 on the 6th day. On the 8th day, if we haven’t received tuition, plus \$20 late fee, student will **NOT** be allowed to take class.*



NSF Policy

Any checks returned by the bank will be charged a fee of \$35. At that time whatever returned check was for, you will have to make payment plus late fee in **CASH ONLY**.

Solo / Duet / Trio Choreography Payment Information:

Choreography fees will be divided into 3 payment installments. 1st payment will be due prior to your 1st rehearsal. Refer to your Competition Contract guidelines.

Special Groups Payment Information:

Choreographers will charge a one time small fee (class dances do not have a fee). 1st payment will be due prior to your 1st rehearsal. Refer to your Competition Contract guidelines.

Nationals Payment Information:

We will collect the **National registration fee (\$50.00) & Nationals fee deposit (\$100.00)** on January 9, 2023. Solos rehearsals will NOT start until this fee is paid along with the 1st Choreography deposit fee. Refer to your Competition Contract guidelines. Form of payment is Cash or Check ONLY.

Summer Intensive Payment Information:

All dancers who are picked for a Solo will be required to attend Summer Intensive. The payment will be due in advance upon turning in competition packet. Form of payment is Cash or Check ONLY.

National Boot Camp:

We will divide the total fee in 4 different payments. We will be collecting the 4 different payments every time there is a competition fee due (*the 1st 4 competition fees*). Form of payment is Cash or Check ONLY.

Thank you for your attention and cooperation as to the above mentioned matter. If you have any questions or need additional information, please feel free to contact our studio at 305.822.2124.

Sincerely,
DCDA Administration



CELL PHONE RULES

This memo is to inform "All Students" that cell phones are to be placed in your dance bags before entering the dance rooms. Also, you should put your cell phones in "**SILENT MODE**" at all times.

Cell phones are "**NOT**" to be checked during class or rehearsal time. If any parent needs to contact you for an emergency, they are more than welcome to call the studio and leave a message with Isis/Yanira.



Also, please note that we "**DO NOT**" allow any videos to be filmed of any dance or rehearsal without the Director or Vice President's approval. This is for security purposes.

Thank you for your attention and cooperation as to the above mentioned matter. If you have any questions or need additional information, please feel free to contact our studio at 305.822.2124.

STUDENT DROP OFF + PICK UP

Students are to be **dropped off 5-10 minutes prior to class**, and should be picked up no later than 10 minutes after class is finished.

DCDA will **not** be liable if something happens to a student if they are **not** supervised by a parent or guardian prior to class or after class is finished.

DCDA will be charging a \$25 fee to all those parents who drop off their kids before time or not picking them up as soon as class is finished, NO EXCEPTIONS!



- Parents will continue to drop-off and pick-up at curbside (entering west gate closest to Hialeah Gardens Blvd. and exiting east gate facing 87th Avenue). Younger dancers, parents may pick up at the front door
- Waiting area is now OPEN for parents (ONE per dancer)

Thank you for your attention and cooperation as to the above mentioned matter. If you have any questions or need additional information, please contact Maria Alonso, Director of DCDA or Isis Alonso, Vice-President of DCDA at **305.822.2124**.



DCDA DUFFLE BAG

Our DCDA Duffle Bags are a **MANDATORY** purchase for everyone. These duffle bags will be used for our Winter Recital, Presentations + Competitions.

DCDA Duffle Bag: Price \$45
(with logo and name included)



All bags should be purchased by **Friday, October 7, 2022**. That will give it enough time for the order to arrive on time.

Please note ALL orders need to be PRE-PAID (**cash only**) in order to place the order. Once we've received your order we will notify you via email.

Please contact Yanira (Alex's Mom) at **305.761.1141** when you are ready to place your order.

Sincerely,
DCDA Administration

